**Padbury Parish Council**

Telephone: 07961 827302 – Website address: www.padburyparishcouncil.com

Email: padburyparishcouncil@gmail.com

7th July 2022

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council meeting will be held at the Springfields Pavilion on **Tuesday 12th July 2022** at 7pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public questions.

*P Molloy*

Pam Molloy, Parish Clerk

# AGENDA

# Apologies

Members are asked to receive apologies.

# Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

# Minutes

Members are asked to approve the minutes of the meeting of the Parish Council held on the 24th May as a correct record – copy attached PPC/01/22-23.

# To receive updates from Buckinghamshire Councillors

# Sports Field, Play Area and Woodland

* 1. Redevelopment of the Pavilion – Meeting held with architect, await finalised plans. Members to resolve finish to outer and inner walls of proposed extension. Members to review/resolve content for the Contracts Finder website.
	2. Section 106 funding – Requested plans, costs and funding being looked into. Await response to question raised on the 21st June, chased 7th July.
	3. Pavilion insurance claim – Awaiting date for drainage works.
	4. Slide at the playing fields – Members to note that the caretaker will be carrying out the painting works during the school holidays. Councillor Dickens has replaced the timber board.
	5. Slides - Members to note rubber matting to be fitted. Cost for ground pegs £16.37.
	6. Enquiry from an adult football team – Members to review response from Padbury Football Club circulated on 20th June.
	7. Members to resolve servicing of the tractor and trying to repair the ride on mower.
	8. Woods – Members to resolve works required to identify and deal with potential issue of ash dieback.
	9. Along playground fence line – Members to discuss the possibility of ash die back.
	10. Members to resolve the spraying of blackthorn hedges at the top of the woods.
	11. Land at side of right of way, on way to the woods – Clerk has contacted the developers regarding maintenance/tree surveys.
	12. Multi use games area – Members to review the condition of the fencing by the goal (pavilion end).
	13. Members to resolve quotation from Timberplay for inspection of play equipment, including resistograph testing of timber posts, cost £625 + VAT.
	14. Members to review quotes received for a Springer in the playground.

# Planning

* 1. Members to resolve new applications to be considered at this meeting:
* 22/01283/APP – Householder application for proposed demolition of single storey linked outbuilding at rear. Single storey replacement linked extension to form new kitchen with associated alterations to include extended raised patio at side of extension – Bennetts Farmhouse, Main Street
* 22/01284/ALB – Listed building application for proposed demolition of single storey linked outbuilding at rear. Single storey replacement linked extension to form new kitchen with associated alterations to include extended raised patio at side of extension – Bennetts Farmhouse, Main Street
* 22/01333/APP – Householder application for erection of garage and garden store building to rear – Bennetts Farmhouse, Main Street
* 22/01334/ALB – Listed building application for erection of garage and garden store building to rear – Bennetts Farmhouse, Main Street
* 22/01342/APP – Householder application for removal and replacement of existing fibre cement slates to main roof, catslide roof and porch roof, lower sill to central dormer window, new windows and associated leadwork to 3 No. dormer windows and PV panels (inset) to rear roof slope (South East) – Bennetts Farmhouse, Main Street
* 22/01343/ALB – Listing building application for removal and replacement of existing fibre cement slates to main roof, catslide roof and porch roof, lower sill to central dormer window, new windows and associated leadwork to 3 No. dormer windows and PV panels (inset) to rear roof slope (South East) – Bennetts Farmhouse, Main Street
* 22/02071/APP – Householder application for erection of summer house – Sunny Hill Farm, Old End
* 22/02072/ALB – Listed building application for erection of summer house – Sunny Hill Farm, Old End
	1. Members to resolve any applications received following the issue of this agenda.
	2. Members to note applications dealt with under delegated procedures – see list at end of agenda.
	3. Members to note decisions made by Buckinghamshire Council since the last meeting – see list at end of agenda.
	4. Members to note applications that are pending consideration by Buckinghamshire Council – see list at end of agenda.

# Finance

* 1. Members to note the balances for the bank accounts as at the 30th June 2022, are as follows:
* Barclays Community Current account ending 959 £20,309.62
* Barclays savings account ending 970 £18,438.79.
* Barclays Millennium Wood account ending 198 £15,689.39.
	1. Members to note payments paid between meetings – see list at end of agenda.
	2. Members to resolve to make the following payments:
* P Molloy:£398.40 - June salary. Cheque 102319
* P Molloy: £329.97 (£274.97 + VAT £55) - Expenses: Buffalo board for slide and sign and printer ink. Cheque 102319
* R Gough: £47.50 - June caretaking costs. Cheque 102320
* M Jackson: £45.00 - Securing playing field gate in June. Cheque 102321
* St John Ambulance: £172.80 (£144 + VAT £28.80) – Providing 1st aiders for jubilee event. Cheque 102322
* EON: £165.30 (£137.75 + VAT £27.55) – Street lighting maintenance for quarter ending 30th June. Cheque 102323
	1. Members to note the following income:
* May: Buckinghamshire Council funding payment for speed signs of £4,150. Insurance payment for bus shelter of £875. VAT refund of £2,261.02.
* June: Tennis club rent and electricity charges of £437.17. Pump advertising of £144. Buckinghamshire Council funding payment for play equipment of £8,000.
	1. Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 30th June 2022.
	2. Members to resolve the removal of general reserves for speed indication signs and playground equipment 2021-22.
	3. Internal Audit 2021-22 – Members to review recommendations: 1) Debit card – clerk contacted the bank, await letter. 2) Risk Assessment – updated and approved at May meeting, going forward to be reviewed/approved annually at May meeting.
	4. Members to note that the 2021-22 Annual Governance Statement documentation was submitted to the External Auditors on 1st June and all documentation has been placed on the website.
	5. Members to note the dates of the period for the exercise of public rights are 13th June to 22nd July.
	6. Members to note that the bank mandate needs to be updated.
	7. Members to resolve update to asset register – add new dog bin (£261.88) and signs (£246).
	8. Cheque for village events fund – Members to note that it was returned on the 10th June.
	9. Caretaker payments by standing order – Letter to be signed. Gatekeeper has decided to remain with cheques.

# Other Parish Council Business

* 1. Members to resolve the following training course – Councillor training for Town and Parish Councils on 13th October, cost £40. Councillor Smith to attend.
	2. Members to resolve meeting dates up to May 2023, suggested dates are: 14th February, 18th April and 23rd May.
	3. NBPPC meeting held on the 30th June, Councillor Burton attended – requesting up to three issues regarding areas of concerns with Buckinghamshire Council – details circulated 4th July.
	4. Clerk met with the Local Area Technician of Buckinghamshire Council to discuss some verges and position of dog bin – update to be provided.
	5. Members to resolve the following policies circulated on the 5th July: Equality Policy, Reserves Policy, Publication Scheme, Code of Conduct and Developer’s Protocol.
	6. Members to resolve the following policies circulated on the 6th July: Accessibility Statement and Privacy Notice.

# Funding

* 1. Members to note application made for £10,000 via the National Lottery Community Fund for the pavilion.
	2. Members to note funding applied for to date – see attached.

# Contracts and Similar Matters – None

# Village Organisations – oral reports on matters relevant to the Parish Council

* Village Hall – Councillor Morris
* School/Preschool – Councillors Miah and Smith
* Greener Padbury Group – Councillor Murray

# Meetings

* 1. Community Boards Meetings – 28th July at 6.30pm in person in Winslow.
	2. Winslow and Villages Community Board event – 27th July, 12 to 2pm at Winslow Sports and Recreation Ground.
	3. Parish Liaison Meeting – 19th October
	4. NBPPC meeting – 20th October at 7.30pm in person in Winslow

# Maintenance/Environmental Issues

* 1. Jobs around the village – Updated list circulated with agenda.
	2. Greener Padbury Group draft consultancy report for woods – Initial response received from the Woodland Trust, circulated 7th July.

# Highways

* 1. Traffic Calming Measures – Clerk provided update to Amblers Way residents and has updated the website. Article to go in the Padbury Pump.
	2. Community Speed Watch – Clerk to provide update. Asked for volunteers via Facebook and article to be placed in next addition of the Padbury Pump.
	3. Speed Indication Displays – Training held on the 27th June. Members to resolve the purchase of an additional bracket, cost £150 + VAT. Members to note the solar panels will require cleaning. Members to resolve the sharing of the data reports.
	4. Two emails received from residents regarding traffic calming and requested data from the speed signs. Members to resolve responses.
	5. Gigaclear – Councillor Burton attended online meeting, update to be provided.

# Matters dealt with between meetings

* 1. Members agreed to the school holding their sports day at the playing fields.
	2. Members agreed to the clearing of the right of way access points and walkways as email circulated 17th June. Councillors Dickens and Morris cleared areas in the woods.
	3. Members agreed the response to the Greener Padbury Group regarding the draft report for the woods.
	4. Purchase of buffalo board for the slide and sign.

# Dates of next meetings – Members noted:

27th September & 13th December.

Signed…….………………………………Chairman / Date…………………………

Schedule of planning applications dealt with under delegated procedures:

* 22/01739/APP, Well House, Lower Way – Householder application for proposed two storey rear extension, attached open car port and garden store, garage conversion with associated internal and external works. No objection (Councillor Murray was not party to the comments)

Schedule of planning decisions made by Buckinghamshire Council since the last meeting:

* 22/00381/APP**,** Stable at The Poplars, Lower Way-Householder application for internal alterations to convert existing one bedroom annex into a two-bedroom annex, conversion of one garage space into living accommodation, replacement of one garage door with a window, one existing window with a pair of French doors and one door with a window. APPROVED
* 22/00382/ALB**,** Stable at The Poplars, Lower Way-Listed building application for internal alterations to convert existing one bedroom annex into a two-bedroom annex, conversion of one garage space into living accommodation, replacement of one garage door with a window, one existing window with a pair of French doors and one door with a window. CONSENT GRANTED
* 22/00774/APP**,** Fairhaven, Main Street-Demolition of garage and bungalow and erection of new dwelling. APPROVED
* 22/01039/APP**,** South View, Winslow Road-Householder application for single storey side extension following demolition of existing garage/store (amendment to approval 21/01000/APP). APPROVED

Schedule of planning applications pending consideration by Buckinghamshire Council:

* 20/04298/APP**,** The Ramblers, Main Street-Alterations to boundary treatment at front and rear of property to include removal of finials and paint from existing front palisade fence, removal of woven willow fence panel from rear garden and replacement with 1.2 metre post and rail fence with wire behind (retrospective).
* 22/00857/APP**,** Wesley Cottage Main Street-Householder application to replace existing kitchen window with French door.

Payments paid between meetings:

* P Molloy - £519.35 – May salary and expenses. Cheque 102314
* R Gough - £47.50 – May caretaker costs. Cheque 102315
* R Gough - £230.00 – 25th March to 2nd June: mowing playing fields and 4 extra hours for jubilee (clearing cricket scoreboard hut and front of pavilion). Cheque 102315
* M Jackson - £45.00 – Securing gate for the month of May. Cheque 102316
* EON - £56.24 – Repairs to street light on A413. Cheque 102317
* Buckinghamshire Council - £261.88 – New dog bin . Cheque 102318
* NPower - £177.80 – Street lighting from October 2020 to August 2021. Direct debit 7th July.
* NPower - £239.70 – Street lighting for May 2022. Direct debit 10th July.
* NPower - £11.53 – Street lighting for May 2022. Direct debit 10th July.